

Highland Community College
Board Retreat
December 1, 2010
Highland Community College Student/Conference Center
Room H-206
Freeport, Illinois

ROLL CALL/CALL TO ORDER

Mr. Shockey called the meeting to order at 8:31 a.m.

Members Present: Mr. Steve Kroeger, Mrs. Maurita Scharman, Mrs. Diane Gallagher, Mr. David Shockey, Mr. Rob Urish, Mr. Doug Block, Mr. Jim Endress, and Mr. Dan Dick (departed 9:36 a.m.; returned 10:55 a.m.)

Members Absent: None

Guests Present: Mr. Mike Monaghan, Illinois Community College Trustees Association (departed 10:42 a.m.)

Also Present: Dr. Joe Kanosky, President; Dr. Jeff Davidson, Vice President, Academic Services (departed 8:35 a.m.; returned 11:00 a.m.); Ms. Jill Janssen, Vice President, Administrative Services (departed 8:35 a.m.; returned 11:00 a.m.); Ms. Liz Gerber, Associate Vice President, Student Services (departed 8:35 a.m.; returned 11:00 a.m.); Rose Ferguson, Associate Vice President, Human Resources (departed 8:35 a.m.; returned 11:00 a.m.); and Ms. Terri Grimes, Board Secretary

OPENING REMARKS

Mr. Shockey welcomed Mr. Mike Monaghan, President and CEO of the Illinois Community College Trustees Association. He also expressed his sympathies to Mr. Urish on the passing of Mr. Urish's father, Mr. Bob Urish, a friend of the College and former trustee.

Dr. Kanosky stated that we are nearly upon finals week. The Student Senate is sponsoring a Battle of the Bands tonight, and a basketball tournament will be held on campus this weekend. The Fine Arts department is also presenting two performances of "The Messiah" this Saturday.

CLOSED SESSION

Mr. Urish moved and Mrs. Scharman seconded the motion to move into Closed Session for the purposes of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; and self-evaluation, practices and procedures or professional

ethics, when meeting with a representative of a statewide association of which the public body is a member, pursuant to the Open Meetings Act, and to return to Open Session for action. The roll call on the motion was as follows:

AYES: Scharman, Gallagher, Shockey, Urish, Block, Endress, Kroeger, Dick
NAYS: None

At 8:35 a.m., the Chairperson declared the motion carried and the meeting in Closed Session.

At 10:55 a.m., the Chairperson declared a recess; at 11:00 a.m., the meeting resumed in Closed Session.

Mr. Kroeger moved and Mr. Dick seconded the motion to end the Closed Session. The roll call on the motion was as follows:

AYES: Gallagher, Shockey, Urish, Block, Endress, Kroeger, Scharman, Dick
NAYS: None

At 11:31 a.m., the Chairperson declared the motion carried and the Closed Session ended.

ACTION, IF NECESSARY: PERSONNEL

Mr. Kroeger moved and Mrs. Gallagher seconded the motion to approve a FY'11 salary increase for eligible administrative, professional and non-union classified staff of up to 1.5% retroactive to July 1, 2010. The roll call on the motion was as follows:

AYES: Shockey, Urish, Block, Endress, Kroeger, Scharman, Gallagher, Dick
NAYS: None

Whereupon the Chairperson declared the motion carried.

ADMINISTRATIVE UPDATES

Dr. Kanosky announced that the Mission and Vision will be reviewed at a future Board meeting.

The Foundation has taken possession of the McNess property on Demeter Drive in Freeport. The Foundation would like the maintenance staff to walk through the home a couple times per week and plow the snow. It is believed that it will cost \$30,000 per year in upkeep.

ENROLLMENT (Handout #1)

Ms. Gerber reviewed the enrollment report, noting that head count and credit hours for Spring are up 4.6% and 8% from last spring, respectively. The next Express Registration is scheduled for December 7. She noted that more students are taking loans to pay for college.

CareerFocus is listed as one of the influencing factors for freshmen, however, older adults don't believe there is anything in it for them, so some changes will be made to the publication in the future to address this issue.

VARIABLE TUITION (Handout #2)

Ms. Janssen reported that in researching this issue, she found that variable tuition applies to a program as a whole. She noted that the maximum enrollment for the LPN, LPN to ADN, and ADN programs are dependent on the number of clinical sites, while the maximum enrollment for the wind turbine technician training program is dependent on the number of instructors available. She noted that many of our programs have substantial fees, such as cosmetology and auto body. She will continue to look at variable tuition but will likely not be able to make a determination by January when the Board will look at tuition.

FIVE-YEAR FINANCIAL PLAN (Handouts #3 and #4)

Ms. Janssen reviewed the plan, noting that she is in the final phase of working with department heads on the needs in their areas, so additional information will be added to this report, once all the information is gathered.

ICCTA DIVERSITY COMMITTEE SURVEY (Handout #5)

Mrs. Gallagher stated that the college has been asked by ICCTA to rank its diversity culture on a rating scale, choosing either tolerance, acceptable, or valuing. Dr. Kanosky stated that he believes we are at least at the "accepting" level currently.

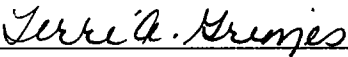
Ms. Gerber noted that we are making a conscious effort to recruit minority student workers into more visible roles. Dr. Kanosky reported that the "Diversity at Its Best" fundraiser was well attended, and the group is working with Student Senate on a Valentine's dance. Mrs. Gallagher will report back to ICCTA that Highland's diversity culture is in the middle on the rating scale.

NEW BUSINESS

- Disk Golf Course
Dr. Kanosky announced that he has been approached by Denny Garkey to place a disk golf course on the Highland campus. This may be a good use of unused property. Student Senate had an interest in it. Mr. Dick stated that the money raised by Student Senate from the Battle of the Bands tonight may go toward the cost of the course. Student Activities is also looking at things to do on campus.
- AQIP Systems Portfolio (Handout #6)
The AQIP systems portfolio has been submitted and we should receive feedback in early spring. Dr. Davidson handed out a copy of the document.

ADJOURNMENT

Mr. Urish moved and Mr. Dick seconded the motion to adjourn the meeting. At 12:20 p.m., there being no further business, the Chairperson declared the motion carried and the meeting adjourned.



Terri A. Grimes, Board Secretary
Illinois Community College District No. 519