

HIGHLAND COMMUNITY COLLEGE
AQIP Systems Portfolio Feedback Report Follow-up
February 15, 2007 through Spring 2009

1. Distributed Feedback Report to Leadership Team and AQIP Steering Committee 2/19/07
2. Distributed Report to the College's Board and briefly reviewed it with them 2/21/07
3. Distributed Report to the College Cabinet and briefly reviewed with them 2/22/07
4. Discussed need for Board review and feedback on report at Board Retreat 3/6/07
5. AQIP Steering Committee discussion 3/7/07
6. 3/27/07 All Day Retreat (Cabinet, AQIP Steering, Others (35 total)) "Meshing AQIP Work/Strategic Planning/Annual Goals"
7. 3/30/07 Half Day Workshop (Leadership Team, AQIP Steering CO-Chairs, IR Director) with external quality consultant "Understanding and Responding to the AQIP Feedback Report)
8. 4/19/07 Cabinet meeting in which AQIP feedback was discussed. Cabinet agreed to form a team to develop a feedback response document.
9. 5/7/07 AQIP Feedback response team met and reviewed draft document.
10. 5/10/07 and 5/16/07 Coherent Data Processes group met and discussed project goals. AQIP processes questions reviewed.
11. 5/17/07 Cabinet meeting in which plan to begin to assign key processes to appropriate staff to define was presented.
12. Summer 2007 work on initial 9 processes.
13. August 16 2007 Opening days AQIP updates to college community (Feedback Report, Action Projects, Next Strategy Forum.)
14. September 2007 prepared for the next Strategy Forum (identified team, completed pre-forum homework.)
15. Attended 2nd Strategy Forum Oct 2-5, 2007.
16. SF Team met Oct 16 & Nov 8 to work on SF homework
17. AQIP Steering Committee reactivated, some new members, meeting Nov 19
18. AQIP Steering Committee/Subcommittee completes Strategy Forum Homework Dec 17
19. AQIP Steering Subcommittee develops QI Opening Days Training per QI Campaign December
20. HCC Quality website developed November-February 2008
21. College-wide QI Training January 10, 2008 per QI Campaign
22. AQIP Communication Team meets Jan 15/31 per campaign
23. AQIP Steering Subcommittee meets to plan Process Team Training February per campaign
24. Process Team Co-chairs identified and trained February 14, 2008
25. Ten Process Teams developed and first meetings scheduled 3/17/08-3 to 3/27/08
26. Ten Process Teams complete work May – August 2008
27. August Opening Days presentation to all college faculty and staff regarding college history of AQIP activities and reminder of March 2009 AQIP checkup visit
28. Second set of nine process teams formed September 2008
29. Quality Checkup Visit Agenda Developed Fall 2008
30. Quality Checkup Visit materials prepared and submitted January 2009
31. Process Teams Co-chair review and update meeting January 27, 2009