

REGULAR MEETING
BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 519
Counties of Stephenson, Ogle, Jo Daviess and Carroll

CALL TO ORDER

The regular meeting of the Board of Illinois Community College District No. 519 was called to order by Mr. David D. Shockey, Chairperson, at 4:00 p.m. on August 18, 2009 in the Robert J. Rimington Board Room (room H-228) in the Highland Community College Student/Conference Center, 2998 West Pearl City Road, Freeport, Illinois in said district.

ROLL CALL

The following members were present: Mr. Steve Kroeger, Mrs. Diane Gallagher, Mr. David D. Shockey, Mr. Robert B. Urish, Mr. Doug Block, Mr. Jim Endress (arrived 4:04 p.m.), and Mr. Austin Walker (arrived 4:55 p.m.)

The following members were absent: Mrs. Maurita Scharman

Also present: Dr. Joe Kanosky, President; Dr. Jeff Davidson, Vice President of Academic Services; Ms. Jill Janssen, Vice President of Administrative Services; Ms. Rose Ferguson, Associate Vice President, Human Resources; Ms. Liz Gerber, Associate Vice President, Student Services (arrived 4:05 p.m.); Ms. Beth Koeller, Executive Director, Columbia College Freeport Campus (departed 4:38 p.m.); Mr. Jim Phillips, Faculty (arrived 4:02 p.m.; departed 4:38 p.m.; returned 5:32 p.m.); Mr. Sam Fiorenza, Faculty (arrived 4:02 p.m.; departed 4:38 p.m.); Mr. Pete Willging, Director, Marketing and Community Relations (departed 4:38 p.m.; returned 5:32 p.m.); Ms. Pat Dunn, Foundation Assistant (departed 4:12 p.m.); Mr. Brad Hart, Big Radio (arrived 5:32 p.m.); and Ms. Terri Grimes, Board Secretary.

APPROVAL OF AGENDA

Mrs. Gallagher moved and Mr. Urish seconded the motion to approve the agenda, as presented. The vote being unanimous, the motion carried.

PUBLIC HEARING CONCERNING THE INTENT OF THE COLLEGE TO SELL WORKING CASH FUND BONDS

At 4:01 p.m., Mr. Shockey announced that the next agenda item for the Board of Trustees was a public hearing to receive public comments on the proposal to sell \$1,200,000 Working Cash Fund Bonds for the purpose of increasing the working cash fund of the District. He explained that all persons desiring to be heard would have an opportunity to present written or oral testimony.

Mr. Shockey opened the discussion and explained that the reasons for the proposed issuance of the bonds were to maintain a level of cash on hand so that the College can pay its bills while the State and other funding sources are behind on their payments. Mr. Shockey asked if there were additional comments from the Trustees. There were no additional comments. Mr. Shockey then asked if any written testimony had been received concerning the issuance of the bonds, and Ms. Grimes stated that none had been received. Mr. Shockey asked if anyone from the public wanted to comment on the proposed issuance of the bonds. There were no public comments.

Mr. Shockey announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds. Mr. Kroeger moved and Mr. Block seconded the motion that the Public Hearing be finally adjourned. The roll call on the motion was as follows:

AYES: Gallagher, Shockey, Urish, Block, Kroeger
 NAYS: None

At 4:03 p.m., the Chairperson declared the motion carried and the Hearing was finally adjourned.

MINUTES

Mrs. Gallagher moved and Mr. Urish seconded the motion to approve the minutes of the July 21, 2009 Audit Committee, Budget Work Session and Regular Meeting, as presented. The vote being unanimous, the motion carried.

PUBLIC COMMENTS

There were no public comments.

INTRODUCTIONS

Mr. Shockey introduced Ms. Beth Koeller, Executive Director of the Columbia College Freeport Campus. Dr. Kanosky stated that we are happy to have Columbia College on campus. Ms. Koeller reported that there are currently nine M.B.A. students enrolled through Columbia's Freeport campus.

FOUNDATION REPORT

Mr. Shockey introduced Ms. Pat Dunn, Foundation Assistant, who presented the monthly Foundation report. Ms. Atherton was unable to attend the meeting because of the death of her father on July 25, 2009. The focus of the campaign to-date has been business and industry, banking, foundations, and health care. Since the campaign began on July 1, 2008, \$1,036,869 has been raised, in addition to the donations from Mr. Ray Stamm totaling almost \$1,000,000. Ms. Dunn reported that the Foundation made the first payment on the debt certificates, and it "looks very good" for the payment of the next debt certificate in January 2010. The consultant from the Clements Group, Ms. Becky Mentesti, will be back on campus September 10 and 11.

Dr. Kanosky thanked Ms. Dunn for all she has done in Ms. Atherton's absence and to personally help donors to step up to the plate.

Dr. Kanosky reported that he and Ms. Dunn met with Mr. Paul Rimington, son of former trustee Mr. Robert Rimington, and they are hoping to receive a gift in the \$80,000 to \$100,000 range.

On behalf of the Board, Mr. Shockey thanked Ms. Dunn for her hard work.

CONSENT ITEMS

A. Academic (None)

B. Administration

1. Authorization for Submission of the Annual Audit to the Illinois Community College Board

Recommendation: That the Board of Trustees authorize the Audit Committee of the Board to review the FY'09 annual audit and authorize submission to the Illinois Community College Board prior to the October 15, 2009 deadline.

2. Appointment of Voting Delegate to the Association of Community College Trustees Leadership Congress 2009

Recommendation: That the Board of Trustees appoint Mrs. Diane Gallagher, trustee, to serve as the voting delegate at the Association of Community College Trustees (ACCT) Community College Leadership Congress 2009 in San Francisco, California, October 7 – 11, 2009. It is further recommended that Mr. Robert B. Urish, Trustee, serve as the alternate delegate, if Mrs. Gallagher is unable to fulfill this responsibility.

C. Personnel (None)

D. Financial (None)

Mr. Urish moved and Mrs. Gallagher seconded the motion to approve the Consent Items, as presented. The roll call on the motion was as follows:

AYES: Shockey, Urish, Block, Endress, Kroeger, Gallagher
 NAYS: None

Whereupon the Chairperson declared the motion carried.

MAIN MOTIONS

A. Academic (None)

B. Administration (None)

C. Personnel

1. Temporary Appointment: Nursing Instructor

Mrs. Gallagher moved and Mr. Urish seconded the motion to approve the temporary appointment of Ms. Chrislyn Senneff as full-time Nursing Instructor in the Nursing Department beginning August 13, 2009, at an FY'09 salary of \$60,147 plus appropriate fringe benefits. Since the FY'10 faculty union contract has not yet been negotiated, this salary is based on the FY'09 salary schedule and is within the FY'10 budget. This appointment is necessary due to the resignation of a full-time Nursing Instructor and other staffing needs. Dr. Kanosky clarified that this is for the Fall 2009 and the Spring 2010 semesters. The roll call on the motion was as follows:

AYES: Urish, Block, Endress, Kroeger, Gallagher, Shockey
 NAYS: None

Whereupon the Chairperson declared the motion carried.

D. Financial

1. Transfer of Interest

Mr. Kroeger moved and Mr. Endress seconded the motion to approve the Resolution providing for the transfer of interest from the Working Cash Fund to the Educational Fund for general purposes, in the amount of \$56,175.05 for FY'09, under 110 ILCS 805/3-33.6 of the Public Community College Act of the State of Illinois. The roll call on the motion was as follows:

AYES: Block, Endress, Kroeger, Gallagher, Shockey, Urish
 NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

2. Agreement for Provision of Mental Health Assessments

Mr. Block moved and Mr. Kroeger seconded the motion to approve the agreement between Highland Community College and FHN Family Counseling Center for the provision of student mental health assessments, consultation and training at a rate of \$85.00/hour for a minimum of five hours per week and a maximum of 10 hours per week while classes are in session during the Fall 2009 and Spring 2010 semesters. The roll call on the motion was as follows:

AYES: Endress, Kroeger, Gallagher, Shockey, Urish, Block
 NAYS: None

Whereupon the Chairperson declared the motion carried.

3. Consideration and Action on a Resolution Retaining First Midstate as Underwriter and Chapman & Cutler LLP as Bond Counsel for a Potential Project

Mr. Urish moved and Mr. Block seconded the motion to approve the Resolution to retain First Midstate as the underwriters for the issuance of approximately \$1,200,000 General Obligation Community College Bonds. It is further recommended that the law firm of Chapman & Cutler, LLP, Chicago, Illinois be retained as bond counsel with respect to the proposed issuance of the Working Cash Bonds. The roll call on the motion was as follows:

AYES: Kroeger, Gallagher, Shockey, Urish, Block, Endress
 NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

4. Payment of Bills and Agency Fund Report

Mr. Kroeger moved and Mr. Walker seconded the motion to approve the Resolution authorizing and directing Ms. Jill Janssen, Treasurer, to make payment and to transfer funds for July 2009 bills in the amount of \$924,433.98 and Automated Clearing House (ACH) debits of \$131,280.76. Transfers of funds for payroll amounted to \$1,024,924.13. The roll call on the motion was as follows:

AYES: Gallagher, Shockey, Urish, Block, Endress, Kroeger
 NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

REPORTS

Treasurer's Report and Comparison of Budget with End-of-Year Projections

Ms. Janssen reported that the annual audit is ongoing, and at this point she projects there will be a deficit of between \$120,000 and \$125,000. She had originally budgeted for a \$280,000 deficit in FY'09. It had been anticipated that the surplus from FY'08 would be used to balance the deficit in FY'09. She noted that tuition revenue is currently higher than expected and she will need to increase the Tuition line item in the FY'10 budget but also increase the salaries line item to account for increased part-time instructors needed for the number of students on campus. Currently the State has not paid the fourth quarter payment from FY'09. It is likely that we will receive the first quarter payment for the FY'10 base operating grant before we receive the fourth quarter FY'09 payment. Mr. Block expressed his nervousness about the State payments being behind. At Mr. Endress' suggestion, Ms. Janssen will include a separate "Debt Service" line item in the FY'10 budget so it is easy to see the anticipated payments and funding sources.

ICCTA Representative

Mrs. Gallagher reported that ICCTA held an executive board meeting this past weekend but she was unable to attend. The next regular ICCTA meeting will be held September 12 in Springfield. The Northwest Regional ICCTA meeting is scheduled for September 22 at Kishwaukee. In addition to serving as Highland's ICCTA representative, Mrs. Gallagher also serves on the Association of Community College Trustees Public Policy Committee.

Administration

Ms. Gerber reported that credit hours are currently up 12% from last Fall. She thanked the front line staff and faculty who have responded to the increase in students. She also announced that Highland's website has a new look and she encouraged faculty and staff to check it out at www.highland.edu. Highland is also now on Facebook. Ms. Gerber concluded her remarks by thanking Mr. Pete Willging and Ms. Lori Miller for staffing the Highland display at the Illinois State Fair, which highlighted our Wind Turbine Technician Training Program. The display drew interest from Governor Patrick Quinn.

Dr. Davidson announced that Dr. Shannon Lizer is working on a collaborative effort with the Critical Skills Shortage Healthcare Group to submit a grant application for up to four new on-line Allied Health programs through the American Recovery and Reinvestment Act grant. If approved, the grant will provide \$4 million over four years. He also announced that the Emergency Medical Technician degree, which was approved by Trustees earlier this year, will be delayed until the Fall of 2010 because the Illinois Community College Board has not met to approve the degree.

OLD BUSINESS

There was no old business.

CLOSED SESSION

Mr. Urish moved and Mrs. Gallagher seconded the motion to move into Closed Session for the purposes of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; and probable, imminent, or pending litigation, pursuant to the Open Meetings Act. The roll call on the motion was as follows:

AYES:	Shockey, Urish, Block, Endress, Kroeger, Gallagher
NAYS:	None

At 4:38 p.m., the Chairperson declared the motion carried and the meeting in Closed Session.

Mr. Kroeger moved and Mr. Walker seconded the motion to end the Closed Session. The roll call on the motion was as follows:

AYES: Urish, Block, Endress, Kroeger, Gallagher, Shockey, Walker
 NAYS: None

At 5:32 p.m., the Chairperson declared the motion carried and the Closed Session ended.

ACTION, IF NECESSARY

Mr. Block moved and Mr. Endress seconded the motion that the Board ratify the contract with the Highland Community College Faculty Senate Local 1957 for Fiscal Year 2010, as presented. The roll call on the motion was as follows:

AYES: Block, Endress, Gallagher, Shockey, Urish, Walker
 NAYS: Kroeger

The vote being six ayes and one nay, the Chairperson declared the motion carried.

Mr. Block complimented the faculty for their open communication during the negotiations process and the sense of community and economy that were expressed. This will benefit all of us in the future. Mr. Shockey thanked everyone involved.

NEW BUSINESS

Mr. Walker reported that classes have started and Student Senate will hold their first official meeting of the year tomorrow morning at 8:00 a.m. They will soon hold an election for new Student Senate members. A Fall Jamboree will be held on September 2 with games, ice cream, and information on student clubs and organizations.

There was no other new business.

DATES OF IMPORTANCE

The September 15, 2009 regular Board meeting will be preceded by a Budget Work Session at 3:00 p.m. The next quarterly Board Retreat is scheduled for September 2 at Pinecrest Community. Ms. Grimes announced that she is working with Representative Mike Boland's office on plans for Representative Boland to visit campus, possibly during the September 15 regular meeting.

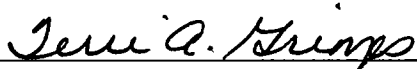
Mr. Endress stated that the University of Illinois College of Agricultural, Consumer and Environmental Sciences (ACES) will hold an event in Lena the evening of September 15. The ACES Transfer Coordinator will meet on our campus with Mr. Thedford Jackson (Transfer Coordinator), Mr. Jim Setterstrom (Ag Instructor), and Mr. Scott Anderson (Dean of Business & Technology) earlier in the day.

Mrs. Gallagher thanked Dr. Kanosky and staff for a well-planned Opening Days. She was particularly appreciative of the campus tour led by some of Highland's grounds staff.

ADJOURNMENT

Mr. Kroeger moved and Mr. Endress seconded the motion to adjourn the meeting. The vote being unanimous, at 5:40 p.m., the Chairperson declared the meeting adjourned.

Respectfully submitted,



Terri A. Grimes, Board Secretary
Illinois Community College District No. 519