

HIGHLAND COMMUNITY COLLEGE

District #519

AGENDA

Board of Trustees Meeting

August 16, 2016 – 4:00 p.m.

Robert J. Rimington Board Room (H-228)

Highland Community College Student/Conference Center

Freeport, Illinois

- I. Call to Order/Roll Call
- II. Approval of Agenda
- III. Approval of Minutes: July 19, 2016 Audit Committee Meeting
 July 19, 2016 Budget Work Session
 July 19, 2016 Regular Meeting
- IV. Public Comments
- V. Introductions
- VI. Foundation Report
- VII. Consent Items
 - A. Academic (None)
 - B. Administration
 - 1. Appoint Assistant Local Election Official (Page 1)
 - C. Personnel
 - 1. Part-time Instructors, Overload, and Other Assignments (Page 2)
 - D. Financial (None)
- VIII. Main Motions
 - A. Academic (None)
 - B. Administration
 - 1. New Differential Position: Coordinator of Transitional Communication (Page 4)
 - 2. First Reading – Revised Policy 4.08: Contracts and Notices of Employment (Full-time Faculty, Administrative, and Exempt Professional Employees) (Page 7)
 - 3. First Reading – Revised Policy 4.21: Payroll (Page 9)
 - 4. Rescheduled Date for the September 2016 Regular Board Meeting (Page 11)
 - C. Personnel (None)
 - D. Financial
 - 1. Resolution Authorizing Transfer of Interest from Working Cash Fund to Educational Fund for General Purposes (Page 12)

2. Resolution Identifying Work Contracts to an Installment Purchase Agreement Heretofore Entered into by Community College District No. 519, Counties of Stephenson, Ogle, Jo Daviess and Carroll and State of Illinois (Page 15)
3. Plante & Moran, PLLC Payment Card Audit/Payment Card Industry (PCI) Compliance Contracts (Page 20)
4. Revised Health Insurance Rates (Page 36)
5. Payment of Bills and Agency Fund Report (Page 37)

IX. Reports

- A. Treasurer's Report: Statements of Revenue, Expenditures, and Changes in Fund Balance (Page 39)
- B. Student Trustee
- C. Audit Committee Chair
- D. ICCTA Representative
- E. Board Chair
- F. Administration

X. Old Business

XI. CLOSED SESSION

- A. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity
- B. Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees

XII. ACTION, IF NECESSARY

- A. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity
 1. Appointment of Tenure
 2. Memorandum of Understanding for Coordinator, Nursing Program and Lab
- B. Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees
 1. Letter of Understanding Between the Faculty Senate and Highland Community College
 2. Letter of Understanding Between the Custodial and Maintenance Council and Highland Community College

XIII. New Business

XIV. Dates of Importance

- A. Shindig VI – August 20, 2016, at Kathy and Scott King’s home on Woodside Drive in Freeport
- B. Next Quarterly Board Retreat – September 7, 2016, at 8:30 a.m. in the Student/Conference Center room H-206 (breakfast available at 8:00 a.m.)
- C. Next Regular Board Meeting – September 20, 2016, at 4:00 p.m. in the Robert J. Rimington Board Room (H-228) in the Student/Conference Center

XV. Adjournment

**AGENDA ITEM #VII-B-1
AUGUST 16, 2016
HIGHLAND COMMUNITY COLLEGE BOARD**

APPOINTMENT OF ASSISTANT LOCAL ELECTION OFFICIAL

RECOMMENDATION OF THE PRESIDENT: It is recommended that the Highland Community College Board approves the following Resolution:

Be it resolved that the Board of Trustees of Highland Community College District #519 appoints Ms. Sandy Johnson as Assistant Local Election Official. The Assistant will act as the Local Election Official for Highland Community College for the nonpartisan election if Terri Grimes, the Local Election Official, is not available during the filing period. The filing period will be December 12 – 19, 2016, from 8:00 a.m. to 5:00 p.m.

BACKGROUND: The above Resolution is proposed under the recommendation of the State Board of Elections.

BOARD ACTION: _____

**AGENDA ITEM #VII-C-1
AUGUST 16, 2016
HIGHLAND COMMUNITY COLLEGE BOARD**

PART-TIME INSTRUCTORS, OVERLOAD, AND OTHER ASSIGNMENTS

RECOMMENDATION OF THE PRESIDENT: That the part-time instructors, overload, and other assignments be approved for the Summer semester of 2016.

BACKGROUND: The individuals listed have been certified by the hiring supervisor as having the required training and experience to perform duties or teach courses offered by Highland Community College. Each course is contingent upon appropriate enrollment.

BOARD ACTION: _____

Summer 2016				COURSE	CLOCK	CREDIT		TOTAL
FIRST	LAST	CRN	SUBJECT	TITLE	HRS	HRS	RATE	SALARY
Other Assignments								
Annette	Hartman			Graduation Program Design				\$ 156.25
Richard	Andrews			Orchestra for Joseph				\$ 300.00
Kristin	Brandt			Orchestra for Joseph				\$ 300.00
Ella	Caswell			Orchestra for Joseph				\$ 300.00
Laura	Caswell			Orchestra for Joseph				\$ 300.00
Dana	Cipra			Sign language interpreter				\$ 113.60
Brittany	Myers			Orchestra for Joseph				\$ 93.75
Michaela	Myers			Orchestra for Joseph				\$ 300.00
Christina	Parkinson			Orchestra for Joseph				\$ 400.00
Renee	Schultz			Orchestra for Joseph				\$ 300.00
Kenji	Grahame			Sound engineer for Joseph				\$ 600.00
Andrea	Hartman			Orchestra for Joseph				\$ 300.00
Brittany	Myers			Orchestra for Joseph				\$ 202.25
Diane	Navickis			Business Institute - Forreston State Bank training				\$ 2,299.75
Business Institute								
Cassie	Mekeel	1284	WFD051ACC	Life Support for Healthcare Providers				\$120.00
Shelly	Morgan	1284	WFD051ACC	Life Support for Healthcare Providers				\$120.00
Suzanne	Miller	1386	WFD052A	Diversity Training				\$450.00
Anki	Bauer			Private Lessons and Clinics	TBD		\$50.00	TBD
Anki	Bauer			Private Lessons and Clinics	TBD		\$50.00	TBD
Anki	Bauer			Private Lessons and Clinics	TBD		\$50.00	TBD
Anki	Bauer			Private Lessons and Clinics	TBD		\$30.00	TBD
Anki	Bauer			Private Lessons and Clinics	TBD		\$30.00	TBD
Anki	Bauer			Private Lessons and Clinics	TBD		\$30.00	TBD
Anki	Bauer			Private Lessons and Clinics	TBD		\$40.00	TBD
Anki	Bauer			Private Lessons and Clinics	TBD		\$40.00	TBD
Anki	Bauer			Private Lessons and Clinics	TBD		\$40.00	TBD

**AGENDA ITEM #VIII-B-1
AUGUST 16, 2016
HIGHLAND COMMUNITY COLLEGE BOARD**

**NEW DIFFERENTIAL POSITION
COORDINATOR OF TRANSITIONAL COMMUNICATION**

RECOMMENDATION OF THE PRESIDENT: That the Board of Trustees approves the attached differential for a Coordinator of Transitional Communication.

BACKGROUND: As part of the AQIP Action Project, The Redesign of Pivotal Transitional English Course (COMM 090), the need for a faculty coordinator of transitional communication has become apparent. This differential provides for the compensation of an English faculty member selected to coordinate transitional writing courses and the alignment of the transitional writing courses with the transfer communication courses. The success of the redesign and coordinator role will be assessed through student and faculty feedback, student completion, success, and persistence data, and National Community College Benchmark Project data. The coordinator will also work closely with the Executive Vice President, the Director of Learning and Transitional Education Services, and the Manager of the Math Achievement Center to ensure transitional students' needs are being met

BOARD ACTION: _____

Coordinator of Transitional Communication Differential Faculty Proposal

July 18, 2016

Position Description and Duties

The position of Coordinator is critical to the success of students placing into transitional writing and reading classes. The work necessary to create and promote strategies in transitional communication will take time.

In addition to the duties required of an HCC faculty member, the Coordinator of Transitional Communication will be responsible for:

- Working closely with the Executive Vice President, the Director of Learning and Transitional Education Services, and the Manager of the Math Achievement Center to ensure transitional students' needs are being met
- The coordination, planning, preparation and presentation of classroom instruction for transitional writing classes
- Assisting in revisions of reading course curriculum
- Incorporating reading courses into the coordinator's instructional load
- Developing and implementing curriculum and effective teaching strategies in an effort to meet the college's and state's standards for basic skills courses.
- The coordination and expansion of the summer bridge writing program
- On a regular basis, assisting in evaluating the success of the transitional program in preparing students for transfer level coursework, including playing a major role in the completion of the current, and any subsequent AQIP action project.
- Working closely with faculty who teach credit-bearing composition courses to ensure course alignment
- Participating in local, state, regional, and national professional activities and organizations related to transitional reading and writing
- Remaining current on research and best practices in transitional education via regular professional development

Selection

The Executive Vice President will appoint a faculty member to be the Coordinator of Transitional Communication. This appointment will be a one-year appointment, eligible for renewal each year.

Rationale

These duties are deemed to be essential to the development and continued success of students placed in transitional reading and writing courses. The Coordinator is a tenured, full-time faculty member in the English department, possessing a specialty in transitional communication.

For the administrative duties of the position, the Coordinator will report to the Executive Vice President.

For the teaching duties of the position, the Coordinator will report to the Dean of Humanities, Social Sciences, and Fine Arts.

Compensation Recommendation

Based on the afore-mentioned administrative duties, which are performed along with teaching responsibilities of a full-time faculty member, the compensation proposed shall be three credit hours released time each semester or three hours of overload each semester. The Coordinator will be allowed to decide if compensation takes the form of released time or overload in any given semester. The Coordinator will have the option of performing the administrative duties during the summer schedule. In this case, the Coordinator will receive three hours of summer pay for the summer term in addition to regular summer pay compensation for classes taught in the summer.

**AGENDA ITEM #VIII-B-2
AUGUST 16, 2016
HIGHLAND COMMUNITY COLLEGE BOARD**

**FIRST READING – REVISED POLICY 4.08
CONTRACTS AND NOTICES OF EMPLOYMENT (FULL-TIME FACULTY,
ADMINISTRATIVE AND EXEMPT PROFESSIONAL EMPLOYEES)**

RECOMMENDATION OF THE PRESIDENT: That the Board of Trustees approves for a first reading the attached revised policy, 4.08 Contracts and Notices of Employment (Full-Time Faculty, Administrative and Exempt Professional Employees), which is included in Chapter IV, Personnel, of the Policy Manual.

BACKGROUND: The proposed revisions to the attached policy clarify requirements of the College for the Executive Vice President’s contract and for employees who receive a Notice of Employment. Recently enacted Public Act 099-0482 includes requirements for contract limitations and public notice requirements for negotiated employment contracts. Review and amendment considerations are included in the President’s contract. Future Presidential contracts will be required to comply with the requirements of Public Act 099-0482, as well.

BOARD ACTION: _____

4.08 Contracts and Notices of Employment—Contractual Employees (Full-Time Faculty, Administrative and Exempt Professional Employees) (Revised 12/20/11)

A. Faculty (Full-Time)

Contracts shall be issued each year for full-time faculty. This contract will state at minimum the individual's salary, educational attainment, and years of experience.

B. Administrative/Professional

1. Prior to the last 90 days of their current contract or notice of employment, any administrative or exempt professional employee that is under a formal performance plan or that the College does not intend to employ during the next fiscal year will receive a letter from the College President stating that their contract or notice of employment may not, or will not, be renewed.
2. On or before July 1 of each fiscal year, ~~or at the beginning of a federal grant year, all administrative and exempt professional employees will receive a contract for that fiscal year~~ the Executive Vice President's contract will be reviewed. Any amendment, renewal or extension of a contract would be issued before July 1, not to exceed two years, if renewed. This contract will state remuneration applicable and eligibility for fringe benefits. The Executive Vice President's ~~contracts~~ contracts will not be valid until signed by the employee and ~~the~~ authorized representatives of the Highland Community College Board of Trustees. This contract must be signed and returned to the Human Resources Office within two weeks after receiving the contract. If the contract is not signed and returned, the College may deem the employee's assignment to be vacant.
3. On or before July 1 of each fiscal year, or at the beginning of a federal grant year, all other administrative and exempt professional employees will receive a Notice of Employment for the next fiscal year. This Notice of Employment will state remuneration applicable and eligibility for fringe benefits. Continued employment for grant-funded employees is dependent on continuation of grant funding.
4. Administrative or exempt professional employees who work before and/or after their stipulated ~~contract~~ Notice of Employment dates, may be paid on a per diem basis subject to such arrangement made between the administration and the employee.

**AGENDA ITEM #VIII-B-3
AUGUST 16, 2016
HIGHLAND COMMUNITY COLLEGE BOARD**

**FIRST READING – REVISED POLICY 4.21
PAYROLL**

RECOMMENDATION OF THE PRESIDENT: That the Board of Trustees approves for a first reading the attached revised policy, 4.21 Payroll, which is included in Chapter IV, Personnel, of the Policy Manual.

BACKGROUND: The proposed revisions to the attached policy were recommended by an internal work group after a review of other college’s practices and savings that could be realized from increasing the use of the paperless system currently available through ADP. Many Highland employees have already elected direct deposit and paperless vouchers. The policy revision will result in all employees defaulting to direct deposit and paperless vouchers unless he/she opts out.

BOARD ACTION: _____

4.21 Payroll (Revised 12/20/11)

- A. ~~All full-time and regular part-time personnel~~ employees shall normally be paid at the end of alternate work weeks.
- B. All employees shall default to direct deposit. If the employee does not wish to participate in direct deposit, they will complete and submit an opt out form to the Payroll Office. Part-time faculty may be paid at mid-term and after final grades have been submitted.
- C. Employees under direct deposit will automatically be signed up for paperless vouchers and can view and print them on the College's payroll system. HR/Payroll staff can assist with accessing on-line vouchers. Live payroll checks will be mailed prior to pay day. Employees may pick up their checks from the Communications Operator at the designated time. Checks not picked up by 2:30 PM on the last day of the pay week will be mailed to the employee.
- D. Payroll Deductions: The Payroll Office shall provide all personnel the opportunity for payroll deductions according to administrative procedures.
- E. ~~Employees not covered under "A" above may request in writing an alternate remuneration schedule according to the length of their employment.~~

**AGENDA ITEM #VIII-B-4
AUGUST 16, 2016
HIGHLAND COMMUNITY COLLEGE**

RESCHEDULED DATE FOR THE SEPTEMBER 2016 REGULAR BOARD MEETING

RECOMMENDATION OF THE PRESIDENT: It is recommended that the Board of Trustees reschedule the September regular meeting of the Board from Tuesday, September 20, 2016, to Tuesday, September 27, 2016. The meeting will be held at 4:00 p.m. in the Robert J. Rimington Board Room (Room H-228) located on the second floor of the Student/Conference Center on the Highland Community College campus in Freeport, Illinois. A budget work session will begin at 3:00 p.m. in the Board Room.

BACKGROUND: A schedule conflict arose for the September 20, 2016, regular meeting, during which the permanent FY17 budget will be presented for approval. Moving the meeting one week later will allow more trustees to attend the meeting.

BOARD ACTION: _____

**AGENDA ITEM #VIII-D-1
AUGUST 16, 2016
HIGHLAND COMMUNITY COLLEGE BOARD**

**RESOLUTION AUTHORIZING TRANSFER OF INTEREST
FROM WORKING CASH FUND TO EDUCATIONAL FUND
FOR GENERAL PURPOSES**

RECOMMENDATION OF THE PRESIDENT: That the Highland Community College Board approves this Resolution providing for the transfer of interest from the Working Cash Fund to the Educational Fund for general purposes, in the amount of \$22,242.12 for FY16, under 110 ILCS 805/3-33.6 of the Public Community College Act of the State of Illinois.

BACKGROUND: The law states that monies earned as interest from the investment of the working cash fund, or any portion thereof, may be transferred from the Working Cash Fund to the Educational Fund or Operations and Maintenance Fund of the district without any requirement of repayment to the Working Cash Fund, upon the authority of the Board by separate Resolution directing the treasurer to make such transfer and stating the purpose therefor.

BOARD ACTION: _____

**BOARD OF TRUSTEES OF
HIGHLAND COMMUNITY COLLEGE DISTRICT 519**

**RESOLUTION AUTHORIZING TRANSFER OF INTEREST
FROM WORKING CASH FUND TO EDUCATIONAL FUND
FOR GENERAL PURPOSES**

WHEREAS, Community College District 519, Stephenson, Ogle, Jo Daviess and Carroll Counties, Illinois (the “District”) is presently authorized pursuant to Section 3-33.6 of the Public Community College Act, 110 ILCS 805/3-33.6, to transfer monies earned as interest from the investment of the Working Cash Fund, or any portion thereof, to the Educational Fund of the District; and

WHEREAS, the Working Cash Fund of the District presently contains interest earnings in an amount not less than \$22,242.12, which the District desires and intends to transfer to the Educational Fund for general purposes.

NOW, THEREFORE, be it and it is hereby resolved by this Board of Trustees of Community College District 519, Stephenson, Ogle, Jo Daviess and Carroll Counties, Illinois as follows:

Section 1: The recitals to this resolution are found and determined to be true and correct and are incorporated by reference herein.

Section 2: The Treasurer of the District is hereby authorized and directed to transfer interest earnings in the amount of \$22,242.12 from the Working Cash Fund to the Educational Fund of the District, which transfer of funds shall not be subject to repayment and shall be used for general purposes, including but not limited to supporting instructional programs.

Section 3: This Resolution shall be in full force and effect upon its adoption.

ADOPTED this ____ day of August, 2016, by the following roll call vote upon the motion of _____, seconded by _____.

YES: _____

NO: _____

ABSENT: _____

Chairman, Board of Trustees

Attest:

Secretary, Board of Trustees

**AGENDA ITEM #IX-D-2
AUGUST 16, 2016
HIGHLAND COMMUNITY COLLEGE BOARD**

**RESOLUTION IDENTIFYING WORK CONTRACTS TO AN INSTALLMENT
PURCHASE AGREEMENT HERETOFORE ENTERED INTO BY COMMUNITY
COLLEGE DISTRICT NO. 519, COUNTIES OF STEPHENSON, OGLE, JO DAVIESS
AND CARROLL AND STATE OF ILLINOIS**

RECOMMENDATION OF THE PRESIDENT: That the Highland Community College Board approves the following Resolution:

RESOLUTION identifying work contracts to an Installment Purchase Agreement heretofore entered into by Community College District No. 519, Counties of Stephenson, Ogle, Jo Daviess and Carroll and State of Illinois.

BACKGROUND: As part of the 2014 bond issuance in the amount of \$3,300,000, the College adopted a Resolution on July 15, 2014 to provide for the issuance of debt certificates. The debt certificate Resolution included a requirement for the Board to consider the attached Resolution which “identifies all or a designated portion of each Work Contract to the Installment Purchase Agreement between the District and the Seller-Nominee of the Project”. In other words, the Board must periodically approve a listing that specifies the purchases made with funds received as part of the bond issuance process to renovate, equip, or improve the College.

The attached Resolution includes a listing of expenditures made (by project), the contractor or vendor to whom the payment was made, and the amount of such payments for the period October 1, 2015 through June 30, 2016. (The Board approved a Resolution in November of 2015 for expenses through September 30, 2015.) Multiple payments to one vendor for a particular project are combined. All payments have already been approved by the Board through the monthly approval of the payment of bills. The College has followed any other necessary state regulations or Board policies related to purchasing and selection of vendors. The attached resolution simply identifies the expenses as those made with funds received as part of the bond issuance process, as required.

BOARD ACTION: _____

RESOLUTION identifying work contracts to an Installment Purchase Agreement heretofore entered into by Community College District No. 519, Counties of Stephenson, Ogle, Jo Daviess and Carroll and State of Illinois.

* * *

WHEREAS, Community College District No. 519, Counties of Stephenson, Ogle, Jo Daviess and Carroll and State of Illinois (the "*District*"), is a Community College District of the State of Illinois operating under and pursuant to the Public Community College Act of the State of Illinois (the "*Public Community College Act*"), the Local Government Debt Reform Act of the State of Illinois (the "*Debt Reform Act*"), and in particular, the provisions of Section 17(b) of the Debt Reform Act (the "*Installment Purchase Provisions*"), and all other Omnibus Bond Acts of the State of Illinois, in each case, as supplemented and amended (collectively "*Applicable Law*"); and

WHEREAS, on the 15th day of July, 2014, the Board of Trustees of the District (the "*Board*") adopted a resolution (the "*Certificate Resolution*") entitled:

RESOLUTION authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for Community College District No. 519, Counties of Stephenson, Ogle, Jo Daviess and Carroll and State of Illinois, and for the issue of not to exceed \$3,250,000 Debt Certificates, Series 2014, of said Community College District, evidencing the rights to payment under said Agreement, and providing for the security for and means of payment under said Agreement of said Certificates.

; and

WHEREAS, this Resolution does hereby incorporate by reference the definitions, terms, and provisions of the Certificate Resolution; and

WHEREAS, the Certificate Resolution provides that Work Contracts shall be identified to the Agreement so as to permit the disbursement of Certificate proceeds for the purpose of making payments on the Agreement; and

WHEREAS, it is the purpose of this Resolution to identify Work Contracts to the Agreement:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 519, Counties of Stephenson, Ogle, Jo Daviess and Carroll and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Procedure for Identification. Contracts (“*Work Contracts*”) have been or shall be awarded, from time to time, by the Board for work on the Project; and the Board represents and covenants that each Work Contract has been or will be let in strict accordance with the applicable laws of the State of Illinois, and the rules and procedures of the District for same. In Section 3 of this Resolution or pursuant to resolution or resolutions previously or to be duly adopted, the Board has previously or shall identify all or a designated portion of each Work Contract to the Agreement. This Resolution and any such other resolution has been or shall be filed of record with the Secretary and Treasurer of the Board. The adoption and filing of any such resolution and the Work Contracts with such officers shall constitute authority for the Treasurer to make disbursements from the Project Fund to pay amounts due under such Work Contracts from time to time, upon such further resolutions, order, vouchers, warrants, or other proceedings as are required under the applicable laws of the State of Illinois, and the rules and procedures of the District for same. No action need be taken by or with respect to the contractors

and vendors under the Work Contracts as, pursuant to the Installment Purchase Provisions, the Treasurer acts as Nominee-Seller of the Project for all purposes, enabling the issuance of the Certificates.

Section 3. Identification of Work Contracts. The following Work Contracts are hereby identified to the Agreement:

<u>Brief Description of Work Contract/Expenditure</u>	<u>Name of Contractor/Vendor</u>	<u>Identified Amount</u>
Mass Communication Program instructional equipment	B&H	213
Chemistry Lab and Stockroom Renovation	Environmental Health & Safety	30,336
Chemistry Lab and Stockroom Renovation	Richard L. Johnson Assoc., Inc.	41,246
Chemistry Lab and Stockroom Renovation	Public Health & Safety	1,590
Chemistry Lab and Stockroom Renovation	CDWG	1,091
Chemistry Lab and Stockroom Renovation	Heartland Business Systems	15,000
Chemistry Lab and Stockroom Renovation	Full Compass Systems Ltd.	1,549
Chemistry Lab and Stockroom Renovation	Conference Technologies, Inc.	11,328
Biology Lab Preparation improvements	Freeport Sheet Metal, Inc.	2,280
Restroom Improvements	Gitz-Meier Remodeling Contractor	23,571
Restroom Improvements	Environmental Health & Safety	4,880
Restroom Improvements	Richard L. Johnson Assoc., Inc.	20,773
Restroom Improvements	Rockford Structures	79,938
Math lab redesign	Heartland Business Systems	3,105
Classroom digital upgrades	Conference Technologies Inc.	1,230
Classroom digital upgrades	Full Compass Systems LTD	337
Fine Arts instruments and equipment	West Music	3,349
Fine Arts instruments and equipment	Phantom Regiment	5,500
Automotive Instructional Equipment	Consulab Educatech, Inc.	7,000
Technology, Wireless Network	Paragon Development, Inc.	143,849
Technology, Campus Network	AT&T	16,788
Technology, Campus Network	Paragon Development, Inc.	909,826
Technology, Campus Computer Replacement	Apple	11,987
Nursing Instructional Equipment	Laerdal Medical Corp.	7,639

Section 4. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 5. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted _____, 20__.

Chairman, Board of Trustees

Secretary, Board of Trustees