

REGULAR MEETING
BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 519
Counties of Stephenson, Ogle, Jo Daviess and Carroll

CALL TO ORDER

The regular meeting of the Board of Illinois Community College District No. 519 was called to order by Mr. David D. Shockey, Chairperson, at 4:00 p.m. on May 18, 2010 in the Robert J. Rimington Board Room (room H-228) in the Highland Community College Student/Conference Center, 2998 West Pearl City Road, Freeport, Illinois in said district.

ROLL CALL

The following members were present: Mr. Steve Kroeger, Mrs. Maurita Scharman, Mr. David Shockey, Mr. Robert B. Urish, Mr. Doug Block, Mr. Jim Endress, and Mr. Daniel Dick

The following members were absent: Mrs. Diane Gallagher

Also present: Dr. Joe Kanosky, President; Dr. Jeff Davidson, Vice President, Academic Services; Ms. Jill Janssen, Vice President, Administrative Services (departed 4:58 p.m.); Ms. Rose Ferguson, Associate Vice President, Human Resources; Mr. Pete Willging, Director, Marketing & Community Relations (departed 4:58 p.m.); Ms. Susan Atherton, Executive Director, HCC Foundation (departed 4:19 p.m.); Mr. Nathan Hensal, Director of ITS for Network, Desktop and AV Support (departed 4:05 p.m.); Mr. Michael Gunderson, Audio Visual Technician (departed 4:05 p.m.); Ms. Kathy Bangasser, Director, Financial Aid (departed 4:05 p.m.); Mr. Scott Anderson, Dean, Business & Technology (departed 4:53 p.m.); Ms. Mary Jo Clapper, HCC Foundation Secretary (departed 4:03 p.m.); Ms. Ashley Wolber, Financial Aid Assistant (departed 4:05 p.m.); Mr. Dave Vrtol, Faculty (departed 4:53 p.m.); Mr. Steve Gellings, Faculty (departed 4:53 p.m.); Mr. Steve Mihina, Faculty (departed 4:58 p.m.); Mr. Harley Lancaster, Student (departed 4:53 p.m.); Mr. Brad Hart, Big Radio (arrived 4:40 p.m.; departed 4:53 p.m.); Dr. Steve Jennings, Retired Faculty (departed 4:58 p.m.); and Ms. Terri Grimes, Board Secretary.

APPROVAL OF AGENDA

Mrs. Scharman moved and Mr. Urish seconded the motion to approve the agenda, as presented. The vote being unanimous, the motion carried.

APPROVAL OF MINUTES

Mr. Endress moved and Mr. Block seconded the motion to approve the minutes of the April 20, 2010 regular meeting, as presented. The vote being unanimous, the motion carried.

PUBLIC COMMENTS

There were no public comments.

INTRODUCTIONS

Ms. Kathy Bangasser introduced Ms. Ashley Wolber, Financial Aid Assistant; Ms. Atherton introduced Ms. Mary Jo Clapper, Foundation Secretary; and, Mr. Nathan Hensal introduced Mr. Michael Gunderson, Audio Visual Technician.

FOUNDATION REPORT

Ms. Atherton announced that she and Dr. Kanosky, Mr. Urish, and Mr. Jim Berberet have been asked to make a presentation to the physicians from FHN tonight at 6:00 p.m. Ms. Atherton showed trustees the video produced for the nursing wing fundraising campaign, which will be shown tonight during the presentation. Thanks to Mr. Pete Willging and his staff for producing the video, to Mr. Alan Wenzel for recording the voiceover, and to Mr. Allen Redford for use of the Fine Arts sound studio. The DVD will be made available for use by the speakers' bureau.

The Foundation golf outing is scheduled for June 7. Currently 16 foursomes have signed up, but sponsorship levels are down this year.

The Foundation will sponsor a reception and matinee performance of the Summerset Theatre's production of "Grease" on July 18 for donors and prospective donors. Tours of the nursing wing will also be available.

CONSENT MOTION

A. Academic (None)

B. Administration (None)

C. Personnel (None)

D. Financial

1. **Part-time Instructors**

Recommendation: That the list of part-time/overload instructors, as presented, be approved to teach during the Spring semester of 2010.

Mr. Urish moved and Mr. Kroeger seconded the motion to approve the Consent Motion, as presented. The roll call on the motion was as follows:

AYES: Scharman, Shockey, Urish, Block, Endress, Kroeger, Dick
 NAYS: None

Whereupon the Chairperson declared the motion carried.

MAIN MOTIONS

A. Academic (None)

B. Administration

1. Second Reading – Revised Policy: Requisitions for Supplies and Services

Mr. Endress moved and Mrs. Scharman seconded the motion to approve the second reading of the revised Requisitions for Supplies and Services policy, as presented. The roll call on the motion was as follows:

AYES: Shockey, Urish, Block, Endress, Kroeger, Scharman, Dick
 NAYS: None

Whereupon the Chairperson declared the motion carried.

2. Second Reading – Revised Policies: Policy Manual Chapter V – Finance & Facilities

Mr. Block moved and Mr. Kroeger seconded the motion to approve the second reading of the revised Chapter V – Finance and Facilities section of the policy manual, as presented. The roll call on the motion was as follows:

AYES: Urish, Block, Endress, Kroeger, Scharman, Shockey, Dick
 NAYS: None

Whereupon the Chairperson declared the motion carried.

C. Personnel (None)

D. Financial

1. Resolution on Matching Grant Fund

Mr. Dick moved and Mr. Urish seconded the motion to approve the Resolution regarding the Matching Grant Fund monies, as presented.

Mr. Kroeger stated that the main change from the approach taken in August 1990 when the fund was established is that of a balanced investment approach. In 1990, the Board looked at long-term growth. Dr. Kanosky reminded trustees that originally the Foundation raised \$500,000 for this, and the amount was matched by the government. As of March 31, 2010, the fund had grown to \$4,730,000.

The roll call on the motion was as follows:

AYES: Block, Endress, Kroeger, Scharman, Shockey, Urish, Dick
 NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

2. Payment of Bills and Agency Fund Report

Mr. Urish moved Mr. Endress seconded the motion to approve the Resolution authorizing and directing Ms. Jill Janssen, Treasurer, to make payment and to transfer funds for April 2010 bills in the amount of \$1,008,598.53, Automated Clearing House (ACH) debits of \$205,489.06, and Electronic Refunds of \$0, with four adjustments of \$2,181.77, such warrants amounting to \$1,211,905.82. Transfers of funds for payroll amounted to \$639,610.42. The roll call on the motion was as follows:

AYES: Endress, Kroeger, Scharman, Shockey, Urish, Block, Dick
 NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

REPORTS

Treasurer's Report and Statements of Revenue, Expenditures and Changes in the Fund Balance

Ms. Janssen reported that the College already received the fourth quarter payment from the State, and the College should still be receiving \$380,000 by the June 30 due date. Grant funding is currently a little bit behind.

Dr. Kanosky reported that FY'11 funding is still unknown. Ms. Janssen stated that ICCB has indicated that system-wide community colleges will be level funded, minus the two percent that we received from the American Reinvestment and Recovery Act. At this point we do not have any firm numbers from the State.

Status of the College: Wind Turbine Technician Training Program

Mr. Scott Anderson introduced Mr. Steve Gellings and Mr. Dave Vrtol, instructors for the Wind Turbine Technician Training Program, and Mr. Harley Lancaster, a recent graduate of the program. Mr. Vrtol announced that 13 students passed the program guidelines and three have obtained jobs so far. These students are eligible for a wide range of job opportunities in engineering, as well as the operations and maintenance of wind turbines. Mr. Anderson reported that students who are not selected for the program are encouraged to take related course work, even if they are not selected. In addition, every class that the students take toward the degree earns them points toward their admission into the program. Mr. Harley Lancaster, a recent graduate of the program, stated that since the College has a relatively new program, he believes companies are not aware of it outside of the Midwest area, and he believes our students could benefit from additional promotion of the program to potential employers.

To-date, approximately \$170,000 has been received in manufacturing support, including a \$50,000 donation of tools from Greenlee Textron and \$90,000 in wind turbine nacelles and parts from AirStream. On May 20, 2010, the wind program will hold an "All Women Climb" event, to help promote women in renewable energy and bring awareness to the program. Ms. Janssen,

Ms. Grimes, Ms. Dani Maxwell from WREX-TV, and Ms. Hilary Matheson from The Journal-Standard will take part in the event.

Student Trustee

Mr. Dick reported that class finals were completed last week, and summer classes started yesterday. He received positive feedback from students regarding commencement being held on campus this past weekend. The Student Senate just wrapped up the “Soles for Souls” drive, collecting shoes for those in need. The event was cosponsored with Phi Theta Kappa and the softball team.

ICCTA Representative

Mrs. Gallagher was unable to attend the meeting but submitted a written report.

ADMINISTRATION

Ms. Ferguson attended several webinars on the impact that the new health insurance legislation may have on the College.

Ms. Janssen reported that representatives of First MidState will attend the June 2 Board Retreat to discuss the bond process. The College Council met on Monday to prioritize potential projects for the bond sale. The FY’10 audit process will begin soon.

Dr. Davidson announced that the College has a new agreement with Beloit College that would provide up to \$6,000 in gift aid for eligible Highland graduates with a GPA of 3.3 or higher to pursue their education at Beloit College.

Dr. Kanosky reported that he received a letter from the Phi Theta Kappa (PTK) national office announcing that Highland’s chapter Nu Mu has received special commendation as a two-star chapter. Dr. Kanosky thanked the PTK advisors and staff for their dedication to the PTK students.

OLD BUSINESS

There was no old business.

At 4:58 p.m., the Chairperson declared a recess; the meeting resumed at 5:03 p.m.

CLOSED SESSION

Mr. Urish moved and Mr. Kroeger seconded the motion to move into Closed Session for the purposes of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives; and probable, imminent or pending litigation, pursuant to the Open Meetings Act, and to return to Open Session for possible action. The roll call on the motion was as follows:

AYES: Kroeger, Scharman, Shockey, Urish, Block, Endress, Dick
NAYS: None

At 5:04 p.m., the Chairperson declared the motion carried and the meeting in Closed Session.

Mr. Urish moved and Mrs. Scharman seconded the motion to end the Closed Session. The roll call on the motion was as follows:

AYES: Scharman, Shockey, Urish, Block, Endress, Kroeger, Dick
NAYS: None

At 5:25 p.m., the Chairperson declared the motion carried and the meeting in Open Session.

ACTION, IF NECESSARY

No action was necessary.

NEW BUSINESS

There was no new business.

DATES OF IMPORTANCE

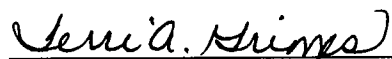
Mr. Shockey reminded trustees of the quarterly Board retreat on Wednesday, June 2 at 8:30 a.m. in room H-206 in the Student/Conference Center on the Highland campus. Breakfast will be available beginning at 8:00 a.m. The Audit Committee is scheduled to meet at 1:30 p.m. on June 2. Ms. Grimes will contact Ms. Nancy Barker to see if she is available to take the Board photograph during the Board Retreat.

The next regular Board meeting is scheduled for Tuesday, June 15, 2010 at 4:00 p.m. in the Robert J. Rimington Board Room in the Student/Conference Center on the Highland campus.

ADJOURNMENT

Mr. Block moved and Mr. Endress seconded the motion to adjourn the meeting. At 5:28 p.m., there being no further business, the Chairperson declared the motion carried and the meeting adjourned.

Respectfully submitted,



Terri A. Grimes, Board Secretary
Illinois Community College District No. 519