



**Highland Community College Board of Trustees  
Board Retreat  
December 2, 2015 – 8:30 a.m.**

**Highland Community College  
Student/Conference Center Room H-206  
2998 West Pearl City Road, Freeport, Illinois**

**I. CALL TO ORDER/ROLL CALL**

**II. PUBLIC COMMENTS**

**III. OPENING REMARKS**

**IV. ADMINISTRATIVE UPDATES**

- A. Digital Signs at College Entrances
- B. Budget
  - 1. FY16
  - 2. Working Cash Bonds
  - 3. Tuition
  - 4. Revenue Reports
- C. Review of Policy 5.08 – Gifts, Contributions, Bequests to Highland Community College
- D. Theatre Instructor and Dean Search Updates
- E. Course and Miscellaneous Fees
- F. Part-time Instructors, Overload, and Other Assignments List

**V. MAIN MOTIONS (ACTION)**

- A. Course and Miscellaneous Fees

**VI. BOARD UPDATES**

- A. Report on Association of Community College Trustees Leadership Congress

**VII. CLOSED SESSION**

- A. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees
- B. Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives
- C. Semi-annual Review of All Closed Session Minutes and Tapes

**VIII. ACTION, IF NECESSARY**

- A. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees
- B. Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives
- C. Semi-annual Review of All Closed Session Minutes and Tapes

**IX. OLD BUSINESS**

**X. NEW BUSINESS**

**XI. ADJOURN**