

How do I get credit for CLEP?

When you take a CLEP exam, you can select the institution that should receive your scores. Select *Highland Community College* to have your scores sent here. An official score report will automatically be forwarded to the school. You will also receive an unofficial copy of your score for your records immediately after the examination (except for English Composition with Essay).

If you do not indicate where you would like your score sent on the day of the test, you can always request a transcript at a later time for a fee. Just submit the Transcript Request Form—it's available on the CLEP website, www.collegeboard.com/clep.

What should I bring on exam day?

Please bring two forms of identification to the test center. Your primary ID must include your photo and signature; e.g. a driver's license or passport. Your secondary ID must have a signature and/or photo; e.g. a social security card or student ID card. Note: Student/college ID cards are acceptable only as a secondary form of ID. Cell phones, calculators, PDAs of any kind, beepers, alarm watches, books, papers, and food are not allowed in the testing room. A calculator is provided if your exam requires you to use one. Each exam lasts approximately two hours. Please plan accordingly. Candidates with disabilities who require accommodations must make arrangements well in advance of the test date.

I'm ready to take a CLEP exam. What do I do?

Make an appointment at the *Testing Center*.

Office Hours: 8 am to 5 pm

Test Dates: by appointment

Administration Fee: \$28, non-refundable, (cash or check) payable to the *Highland Community College*.

CLEP Exam Fee: \$77, payable by check, or money order, made payable to CLEP.

Military Service Members: Active Duty/Reserves/National Guard—There is **no examination fee**, but you **will have to pay the college's administration fee**. Military personnel must present military ID and a second form of government-issued, photo ID (such as a driver's license or a passport).

To schedule a CLEP test, please contact the Testing Center at 815.599.3680

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Highland Community College

Testing Center

**College-Level
Examination Program®
(CLEP®) Testing**

***Earn College Credit for
What You Already Know***



Earn College Credit for What You Already Know

The College-Level Examination Program® (CLEP®) gives you the opportunity to earn college credit for what you already know with qualifying scores on one or more CLEP examinations. These exams test your knowledge of introductory college-level subjects.

Highland Community College provides credit for successful scores on **25** CLEP exams. The following table lists the exam(s) for which credit is granted, the required score, and the equivalent course you would bypass.

Other Important Information about Our CLEP Policy:

Students may earn up to **15** credits with CLEP exams.

Students may not repeat an exam within 6 months of the testing date. CLEP exams repeated earlier than 6 months will be canceled and your test fees will be forfeited.

CLEP Exam	Required Score	Credit Granted	Equivalent Course
<i>American Literature</i>	50	6 credits	<i>English 225/226</i>
<i>Fresh Eng Com</i>	50	3 credits	<i>ENG 121</i>
Humanities	50	3 credits	HUM 104
German Lang	50	8 credits	GERM 151/152
Spanish Lang	50	8 credits	SPAN 155/156
American Govt	50	3 credits	POL 152
Human Growth/Dev	50	3 credits	PSY 262
Intro to Ed Psych	50	3 credits	PSY 261
Intro PSY	50	3 credits	PSY 161
Intro Sociology	50	3 credits	SOC 171
Micro Econ	50	3 credits	ECON 112
Macro Econ	50	3 credits	ECON 111
Hist US 1	50	3 credits	HIST143
Hist US 2	50	3 credits	HIST 144
West Civ 1	50	3 credits	HIST 141
West Civ 2	50	3 credits	HIST 142

Biology	50	4 credits	BIO 110
Pre Calc	50	5 credits	MATH 163
Calculus	50	5 credits	MATH 168
College Alg	50	4 credits	MATH 166
College Math	50	4 credits	MATH 165
Financial Act	50	4 credits	ACCT 213
Intro Bus Law	50	3 credits	BUS 223
Info Sys/Comp Ap	50	3 credits	INFT 180
Pric Mgmt	50	3 credits	BUS 249

Additional Information about CLEP:

The College Board's website provides additional information about CLEP exams, including exam descriptions and test preparation resources:

www.collegeboard.com/clep

You can also contact your academic adviser to discuss whether CLEP is right for you.