



NURSING PROGRAMS

Associate of Applied Science in
Nursing (ADN)
Practical Nursing Certificate (PN)
Nursing Assistant Certificate (CNA)

ADMISSION PROCESS

The admission process is designed to admit students who are most likely to be successful in the academically challenging nursing curriculum and to do so in an impartial manner. The process includes prerequisite requirements and an admission procedure. It is strongly recommended that all students see their student advisor to develop a personal academic plan for completing prerequisite course requirements.

PHYSICAL DEMANDS

The physical demands described below are representative of those that must be met by the nurse or student nurse to successfully perform the essential functions of both the job requirements of a nurse and the required clinical experiences of a student nurse. While performing the duties of the nursing program/job, the student nurse is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools or controls; talk; and hear. The student nurse is frequently required to sit, reach with hands and arms, stoop, kneel, crouch, and/or crawl. The student nurse/nurse must regularly move up to ten pounds, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 100 pounds.

It is the responsibility of the student applying for admission to the nursing program to notify the Director of Nursing in his/her Request for Admission to the Nursing Program any concerns regarding the physical, mental, or emotional health of the applicant that could impact the student's success in the program.

REQUIREMENTS TO BE MET BEFORE APPLICATION TO THE PROGRAM:

1. A GED certificate or high school diploma and an official, final high school transcript must be on file in the HCC Admissions Office.
2. The first level student's score on the TEAS must be an 85%* or higher in reading and 75%* or higher total score. The second level student's score must be an 88%* or higher on the ATI PN Comprehensive Test.
3. The student's Grade Point Average (GPA) must be 2.5 overall.
4. Prerequisite Courses: Some courses may be in progress at the time of application. Students are not admitted until all prerequisite courses are completed. All courses must be completed with at least the grade of "C" (2.0).
5. HCC placement test results indicating that the applicant does not need any reading development course, does not need any math course below MATH 162, and does not need any English communication course below ENGL 121. Successful completion of appropriate courses will satisfy any deficiencies identified by placement tests.
6. A current CNA certificate must be on file in the Nursing Coordinator's Office. This can be found at: <http://www.idph.state.il.us/nar/home.htm>.
7. Submission of transcripts from all colleges attended must be submitted to the Admissions Department and Nursing Department.

* Score values are tentative and may change.

Prerequisite Courses:

ADN and LPN 11/12 Credit Hours

BIOL	117	Basic Nutrition	3
BIOL	120	Foundations of Anatomy & Physiology	5
CHEM	120	General, Organic, and Bio Chemistry	3/4



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ADMISSION TO THE NURSING PROGRAM

Students must see their student advisor to register for any nursing core courses.

1. A Request for Admittance into the Nursing Program must be received by April 1 by the Nursing/Allied Health Coordinator requesting to be considered for admission to the nursing program and indicating the fall semester he/she wishes to begin the core nursing curriculum. Applicant must specify to which preference (day or evening ADN or PN) they wish to be admitted.
2. When the Request for Admittance is received and all prerequisite courses are completed and TEAS results are on file, the selection committee (Director of Nursing and Nursing Faculty) will make the decision regarding admission. This occurs only at the end of the spring semester. The applicant will be notified of the committee's decision by U.S. Mail by the beginning of June. Incomplete folders will not be reviewed.
3. Applicants are ranked according to a point system. Points are awarded in the manner shown in the column on the right.
4. Applicants who are not selected may reapply for one succeeding year and using the same folder by writing a letter of intent. Individuals may wish to retake the TEAS exam up to three times per application year and /or prerequisite course, if that is an option.
5. All individuals are welcome to apply for the Highland Community College Nursing Program, but we accept all in-district students who qualify and meet our criteria first. If there is room left, out-of-district applicants will be reviewed for admittance into the program. In-district is defined as "students who meet the residency requirements and/or work 20 or more hours a week in our district."
6. Readmission: Applicants who are admitted into a nursing program, but do not complete the program in the normal sequence, may request a second chance contract which gives students the option to withdraw and come back the following year to pick up where they have left off. This option is only available one time and the decision is made by the selection committee on what they feel best meets the needs and abilities of the candidate.

Point System Grid

Category	Exceptional Suitability for Nursing	Adequate Suitability for Nursing	Marginal Suitability for Nursing
Grade Point Average	2	1	Will not be considered
TEAS Reading (1st level)	2	1	Will not be considered
TEAS Total Score (1st level)	2	1	0
ATI PN Comp. (2nd level)	2	1	Will not be considered
Personal Statement	2	1	0
Experience in a Health Care Field	2	1	0
Service to Others	2	1	0
Letters of recommendation	2	1	0

Total Possible Points = 14 (first level) or 12 (second level)

* It is important to note that the application process is the applicant's responsibility – not the responsibility of the institution. Our responsibility, as an institution, is to fully consider and evaluate each application carefully for admission into our programs. Our responsibility is not to gather appropriate data, but rather to review that data. Data gathering is the responsibility of the person who wishes to be considered for admission.