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Program Information for Clerk Typist Certificate (231)

Cost of Program *

Tuition & Fees:	\$3,194
Books & Supplies:	\$1,616
Total Cost:	\$4,810

Completion Rate **

% of graduates who complete on time:

Employment

Jobs related to the program:

43-9022.00 [Word Processors and Typists](#)

For more information, visit [O*NET OnLine](#).

Job placement rate:

Debt

Median federal loan debt of graduates:

% of graduates who took federal loans:

*Based on Highland's 2010-2011 in-district tuition rates and fees.

**Based on full-time attendance of 12 credit hours or more each semester.