



BUSINESS ADMINISTRATION (204)

Associate of Science

ABOUT OUR PROGRAM

This degree is designed for students who plan to transfer to a four-year college or university to complete a Bachelor's degree in Accounting, Economics, Finance, Management, Marketing, or General Business Administration. The program is intended to fulfill general education and core business course requirements to prepare students for junior-level classes in their majors.

NATURE OF WORK AND EMPLOYMENT

Because the choice of majors within Business Administration is so diverse, employment trends for all occupations cannot be listed here. Students are advised to contact the college or university that they plan to transfer. Each college or university has different requirements. This will assure the student gets the most updated information for their particular specialization within the business area. Some of the more popular job titles include accountants, auditors, managers, sales representatives, and financial officers.

SPECIAL CONSIDERATIONS

The listed coursework is a recommendation only. Students should check with a student advisor for HCC graduation requirements and specific university requirements in this major. Students must meet with an advisor to ensure that the special requirements of the department and institution to which they plan to transfer are met. Colleges and universities have specific requirements for transfer students.

PROGRAM CONTACTS

Call Highland at 815-235-6121 for the following program contacts:

Mr. Scott Anderson, Dean of Business & Technology
Dr. Steve Jennings, Business Faculty
Mr. Larry Zigler, Business Faculty
Mr. Thedford Jackson, Transfer Coordinator/Student Advisor

RECOMMENDED COURSES

The following are recommended courses for this major only. Students must still meet all requirements for the Associate of Science degree (see page 50) in order to graduate from Highland Community College. For more information, please see your student advisor.

* ACCT	213	Financial Accounting	4
* ACCT	214	Managerial Accounting	4
* BUSN	121	Introduction to Business	3
†*BUSN	223	Business Law I	3
		-or-	
†*BUSN	229	Legal Environment of Business	3
* ECON	111	Principles of Economics I	3
* ECON	112	Principles of Economics II	3
* INFT	180	Introduction to Information Systems	3
* MATH	171	Finite Mathematics	4
* MATH	172	Calculus for Business and Social Science	3
* MATH	177	Statistics	
		-or-	
* BUSN	221	Business Statistics	3
PHIL	282	Ethics	3
PSY	161	Introduction to Psychology	3

* Course has a prerequisite. See course descriptions.

† Some transfer institutions require BUSN 223. Others require BUSN 223 and BUSN 224 (Business Law II). While others require only BUSN 229. Check with a student advisor before enrolling in either course.